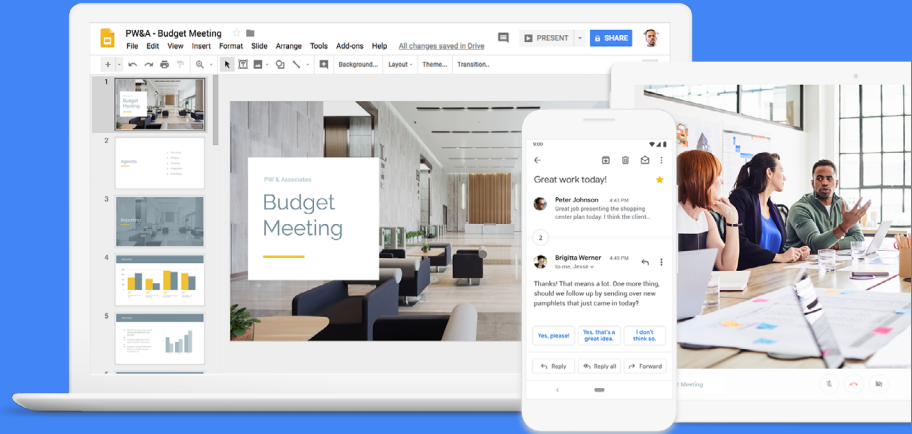


Work remotely with Google Workspace



Help teams stay productive, wherever they are

With Google Workspace, we've been building toward flexible work environments for more than a decade. Distributed teams need a combination of email, chat, video calling, real-time document collaboration and shared files – all in the cloud to ensure everyone has access to the latest version. It's why customers like [Colgate-Palmolive](#), [Salesforce](#), and [Whirlpool](#) choose Google Workspace to bring their teams into the future of work.

Designed for flexible work environments

A successful transition to remote work requires more than just video conferencing or real-time chat. It requires a secure, integrated solution that helps people collaborate and communicate, wherever they are.

Google Workspace is an integrated workspace that powers cloud-based collaboration so people can have impact – wherever they're working from.

Security comes first in everything we do

With Google Workspace, you get the same secure-by-design infrastructure, built-in protection, and global network that Google uses to secure your information and safeguard your privacy. Counter-abuse and security features are on by default, and comprehensive user and device management are included in every Google Workspace license. Our adherence to recognized international security and privacy standards is certified and validated by independent auditors – wherever your data is located in Google Cloud. And you own your data: Google Cloud does not process your data for advertising purposes.



Google Workspace has been a huge enabler of our new normal of working from home. Hangouts Meet is vital in keeping our teams socially connected, and Docs, Gmail and the full Google Workspace family of apps has the team's productivity and collaboration working as if we were in the office. The reliability and performance of Google Workspace has allowed the IT team to focus on other challenges we face with a remote workforce.



Everything you need to help teams collaborate from anywhere



Google Meet

Seamless, reliable video conferencing

- Dial-in support in 47 countries
- Up to 250 meeting attendees
- Live streaming for up to 100K viewers
- Cloud-based video recording
- All meetings encrypted by default
- No plug-in required



Google Chat

Secure 1:1 and group messaging

- Available in 28 languages
- Up to 8,000 members per room
- Accessible from any device, anywhere
- Designed for teams: dedicated virtual rooms, threaded conversations, intelligent search



Gmail

Secure business email, and so much more

- Suggested quick responses to emails
- AI-driven sentence completion
- Schedule messages to send later
- Respond to open action items directly from email
- Read and draft messages offline



Google Calendar

Integrated online calendars designed for teams

- Layer coworker availability into a single calendar view
- Join or schedule a meeting from any device, anywhere
- Automatically add video conferencing when scheduling meetings
- Easily create shared calendars



Google Drive

Cloud-based collaborative content storage

- Compatible with more than 100 file types, including Office files and PDFs
- Find, open, share and edit files from any device
- Find files more easily with AI-powered search
- Simplify access for your team with shared drives



Google Docs, Sheets and Slides

Real-time content collaboration

- Commenting, chat and real-time editing
- Works with all popular file types
- Easy-to-manage sharing and controls
- Unlimited revision history

All of the tools you need to jumpstart remote teamwork

Communicate



Collaborate



Control



For more information,
visit <https://workspace.google.com/working-remotely>